



# 1<sup>st</sup> International Conference on Inter-country Adoption

- joining hands for the best interest of the child...

March 11 to 13, 2007 • Kathmandu • Nepal • [www.cnfnepal.org](http://www.cnfnepal.org)

## REGISTRATION FORM

REGISTRATION DEADLINE: **FRIDAY, MARCH 2, 2007**

PLEASE PRINT CLEARLY

### DELEGATE INFORMATION

INSTITUTIONAL

Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Delegate 1: \_\_\_\_\_  
Mr. / Ms. / Dr. / Other First Name M Last (Family) Position

Delegate 2: \_\_\_\_\_  
Mr. / Ms. / Dr. / Other First Name M Last (Family) Position

Delegate 3: \_\_\_\_\_  
Mr. / Ms. / Dr. / Other First Name M Last (Family) Position

Delegate 4: \_\_\_\_\_  
Mr. / Ms. / Dr. / Other First Name M Last (Family) Position

Delegate 5: \_\_\_\_\_  
Mr. / Ms. / Dr. / Other First Name M Last (Family) Position

Approved by \_\_\_\_\_  
Name Position Signature Date

Only one delegate representing the organization has to register on Institutional Delegate Fee. Other accompanying delegates from the same organization can register on Individual Delegate Fee. There are no limits on the number of delegates from one organization.

INDIVIDUAL

Name \_\_\_\_\_  
Mr. / Ms. / Dr. / Other First M Last (Family)

Organization \_\_\_\_\_ Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_ Business Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Home Phone \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Important Note:** Conference Registration Forms can be downloaded and e-mailed to the Conference Secretariat. Delegates will be registered only upon the receipt of the Forms and Fees. The Secretariat will not process registrations that have incomplete information. Late registrations are subject to final approval by the Secretariat.

*Space is limited, please register early.*

## REGISTRATION FEES

<input type="checkbox"/> International Institutional *	<input type="checkbox"/> International Individual	<input type="checkbox"/> Domestic Int'l Institutional	<input type="checkbox"/> Domestic Institutional
USD 300.00	USD 150.00	NRs. 2,500.00	NRs. 1,500.00 for one NRs. 2,500.00 for two

### Registration Fee covers

- ✓ Inaugural and Closing Ceremonies
- ✓ Welcome and Farewell Dinners
- ✓ Orphanage Visits
- ✓ Coffee, Tea, Snacks, and Lunches
- ✓ Conference materials & publications
- ✓ Conference Attendance

Delegates are requested to register by sending us the Filled Registration Forms either by email / fax / mail at the Conference Secretariat. An acknowledgement of the receipt of the forms and the fees will be sent to the delegate at the contact addresses provided on the forms.

### Method of Payment

Fees for registration by International Delegates have to be paid through Bank Transfer to the Conference Account. Domestic Delegates can either pay by cash or check at the Conference Secretariat while submitting the Registration Forms.

### Details on the Bank Accounts:

Please  Check One

BANK DETAILS	<input type="checkbox"/> Nepal	<input type="checkbox"/> USA	<input type="checkbox"/> USA
<b>Name of the Bank</b>	Nepal Investment Bank Ltd.	American Express Bank	City Bank
<b>Bank Address</b>	P O Box 3412, Durbar Marg Kathmandu, Nepal	300 Boulevard East Weehauken, NJ 07087	111 Wall Street 19 <sup>th</sup> Fl. / Zone 1, NY 10005
<b>Telephone</b>	+ 977 1 4 228 229		
<b>Account Number</b>	001 34 688 00	742 858	360 113 26
<b>Account Name</b>	C N F N - I C A	Nepal Investment Bank Ltd.	Nepal Investment Bank Ltd.
<b>Swift Code</b>	N I B L N P K T	A E I B U S 3 3	C I T U S 3 3

Note: All bank charges, fees, commissions, etc., on Registration Fee transfers have to be borne by Delegates themselves.

### Registration Summary

Number of Participants: \_\_\_\_\_  Amount deposited: NRS \_\_\_\_\_ Date: \_\_\_\_\_

Number of Participants: \_\_\_\_\_  Amount transferred: USD \_\_\_\_\_ Date: \_\_\_\_\_

Special dietary requests, if any: \_\_\_\_\_

### Accommodation

The Secretariat has two designated hotels offering discounted rates for the delegates. Hotel Soaltee Crowne Plaza and De 'l Annapurna are both premier 5 star hotels of Kathmandu. Please contact the Secretariat for any assistance for room bookings.

### Cancellations / Refunds

Please be noted that confirmation of participation cannot be cancelled and no refunds will be made on the fees transferred.



Secretariat

## 1<sup>st</sup> International Conference on Inter-country Adoption

Child NGO Federation - Nepal (CNFN) • Bhrikutimandap • Kathmandu • Nepal

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## CONFERENCE PROGRAM SCHEDULE

DAY 1		DAY 2		DAY 3	
SUNDAY		MONDAY		TUESDAY	
<i>March 11, 2007 (2063, Falgun 27)</i>		<i>March 12, 2007 (2063, Falgun 28)</i>		<i>March 13, 2007 (2063, Falgun 29)</i>	
8:30 - 10:30	REGISTRATION	10:30 - 12:30	PARALLEL SESSIONS I, II, and III	9:00 - 10:00	GATHERING AT CNFN OFFICE
10:30 - 12:00	INAUGURATION			10:00 - 13:30	VISITS TO ORPHANAGES (Group 1 and 2)
12:00 - 14:00	LUNCH	12:30 - 13:30	LUNCH	13:30 - 15:30	LUNCH
14:00 - 16:00	COUNTRY PRESENTATIONS (Experience and Practices Sharing)	13:30 - 15:30	PARALLEL SESSIONS IV, V, and VI	15:30 - 16:30	SYNTHESIS OF KATHAMDNDU DECLARATION & CLOSING
18:00 - 21:00	WELCOME COCKTAIL DINNER (PERFORMANCE BY CHILDREN)			17:00	FAREWELL COCKTAIL DINNER

### Topics for Parallel Sessions

- I The Nepalese legal framework for Inter-country adoption
- II The Nepalese Inter-country adoption process
- III International conventions and their implications
- IV Trends and distribution of adopted children till date
- V International good practices
- VI Monitoring and reporting aspect of the adopted children

### Conference Venue

Soaltee Crowne Plaza is considered the legendary landmark within the Kathmandu cityscape and is the premier hotel of Nepal. Spread over 11 acres of manicured gardens with view of the Himalayan ranges; it offers a resort atmosphere for both business and leisure travelers.